



Future Education Research Network

Exciting Opportunity: Journal Publication Coordinator

Are you passionate about academic publishing and looking to make a difference in the field of education research? Future Education Research Network, Inc. is seeking a dedicated individual to help us set up our journal publication. Join us as a Journal Publication Coordinator and play a key role in shaping the future of our research dissemination efforts!

Position: Journal Publication Coordinator

Responsibilities:

- Develop and execute a strategy for launching the journal publication, including creating a call for papers and setting publication requirements
- Review submitted papers and work with authors to ensure adherence to publication guidelines
- Serve as a liaison between authors, reviewers, and the journal publication team
- Coordinate the peer review process and provide feedback to authors
- Manage the publication schedule and ensure timely publication of accepted papers

Requirements:

- Bachelor's degree in a relevant field (Master's degree preferred)
- Strong understanding of academic publishing processes and standards
- Excellent communication and organizational skills
- Ability to work independently and manage multiple projects
- Experience in journal publication or academic editing is a plus

Benefits:

- Gain valuable experience in academic publishing and research dissemination
- Work with a supportive and collaborative team
- Flexible hours and remote work options available

How to Apply:

Send your resume, cover letter, and any relevant work samples to research@fern-us.org with the subject line "Journal Publication Coordinator Application". Please include a brief explanation of why you are interested in this position and how your skills and experience align with the job requirements.

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